

Drill/Exercise Documentation Form

Incident Type: PREP Drill/Exercise	Drill/Exercise Type: Quarterly QI Notification
Begin Date & Time: 01-23-18 - 1100	Completion Date & Time: 01-23-18 - 1105
Initiated By: BSI Corp.	Facility QI or FSO: Garrett Fleming
Notification Method: Radio	<input checked="" type="checkbox"/> QI <input type="checkbox"/> AQI <input checked="" type="checkbox"/> FSO <input type="checkbox"/> AFSO
Current MARSEC Level: Level 1	Responder: OSRO

Scenario Information:

See Attached Scenario Form.

Components of FRP exercised. Check all that apply:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Notification | <input type="checkbox"/> Ability to operate within Response Management System | |
| <input checked="" type="checkbox"/> Staff Mobilization | <input type="checkbox"/> Discharge Control | <input type="checkbox"/> Assessment |
| <input type="checkbox"/> Containment | <input type="checkbox"/> Recovery | <input type="checkbox"/> Protection |
| <input checked="" type="checkbox"/> Communications | <input type="checkbox"/> Transportation | <input type="checkbox"/> Personnel Support |
| <input checked="" type="checkbox"/> Documentation | <input type="checkbox"/> Disposal | <input type="checkbox"/> Procurement |
| <input type="checkbox"/> Equipment Maintenance & Support | | |

Components of Site Security Plan exercised. Check all that apply:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Administration & Organization | <input type="checkbox"/> Training | <input type="checkbox"/> MARSEC Change |
| <input checked="" type="checkbox"/> Communications | <input checked="" type="checkbox"/> Access Control Response | |



CERTIFYING SIGNATURE:

PREP Record Retention Requirements: 3 years USCG / 5 Years EPA
Security Record Retention Requirements: 3 years USCG/DHS

Quarterly QI/Security Drill Scenario—Jan. 2018

EnLink Midstream / Bells Run Station, Newport, OH.

Date:	January 23, 2018		
Beginning Time:	1100 Hours		
Completion Time:	1120 Hours		
QI or Alternate:	Garrett Fleming		
Facility Security Officer:	Mike Williams		
Drill Initiated By:	BSI Corp		
PIC on Duty:	Jeremy Fickiesen		
Terminal Operator:	Mike Williams		
Notification Method:	In-Person by BSI		
Agency Notifications:	Agency:	Time:	Contact:
	911	1104	Simulated
	State Police	1104	Simulated
	USCG	1104	Simulated
Scenario:	At 1100 hours Jeremy was notified by the tug captain that a small boat was approaching the vessel and stopped along-side the barge that was been transferred to and refused to leave.		
Action Notes:	<p>1102 – Jeremy shut down transfer and initiated ESD.</p> <p>1103 – Jeremy calls Mike on Radio to inform him of situation.</p> <p>1104 – Garrett notified along with State Police, and USCG</p> <p>1113 – State Police arrive and speak to boater.</p> <p>1115 – State Police get subjects information and he apologizes for the problem he created.</p>		
Critique Notes:	<ol style="list-style-type: none"> 1. If situation were to escalate, evacuate dock close and lock gate to prevent access to facility by boater. 2. Stay in touch with vessel personnel to let them know that State Police and USCG have been called and ETA of responders. 3. Ensure boaters stay 100 feet from transfer operations. 		

Drill Notes

1/23/18

GARRETT

- 11:00 Tug captain calls PIC and says a fast approaching boat is headed there way. Power down and wait leave
- 11:02 Shut down transfer
- 11:03 Jeremy calls Mike and gets vessel #
- 11:04 USCG is notified and local police
- 11:13 State Police have arrived
- 11:15 Officers calm man down and he apologizes.

Drill Notes

JAN. 23, 2018

JEREMY FICKIENSEN

- 11:00 MM302 ^{RECREATIONAL} ^{BOAT} HEADING TOWARDS BARGE
BEING LOADED PIC ASKED VESSEL TO LEND (REFUSED)
- 11:04 Pic ^(ME) shut down TRANSFER
- 11:02 MIKE WAS NOTIFIED BY ME AND GAVE VESSEL #
- 11:03 MIKE NOTIFIES COAST GUARD + LOCAL POLICE. 5-15 mins POLICE
- 11:13 POLICE ARRIVE AND CALM DOWN MAN DOWN